

**Madison Board of Aldermen  
Regular Meeting  
Madison Municipal Building  
March 9, 2023  
6:00 p.m.**

**Members Present:** Mayor William Phillips  
Aldermen Alan Hensley  
Aldermen Virginia Hoover  
Aldermen Brenda Platt  
Aldermen Tom Rogers  
Aldermen Micky Silvers

**Members Absent:** Aldermen Matt Bullins

**Staff Present:**

Town Attorney: Michael Cassidy  
Town Manager: Kevin Baughn  
Town Clerk/Zoning Officer: Amy Roberts  
Finance Director: Tina West  
Fire Chief: Jim Ritchey  
Police Captain: Clint Smith  
Public Works Director: Josh Shuler

**Others Present:**

Kevin Galloway  
Wade Greene, W Greene PLLC  
Mary D. Martin  
Patricia Lowe  
Mavis Dillon  
Bobbie Webster  
Mike Moore, Mike Moore Media  
Other Interested Citizens

**Call to Order**

**Items 1A: Moment of Silence & 1B: Pledge of Allegiance**

Mayor Phillips called the meeting to order at 6:00 p.m. Mayor Phillips called for a Moment of Silence after which he asked that everyone stand for the Pledge of Allegiance.

**Item 2: Approval of Agenda for March 9, 2023**

**MOTION**, by Alderman Silvers, seconded by Alderman Rogers, to approve the March 9, 2023 agenda as presented. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

**Item 3: Presentation of Retirement**

Mayor Phillips presented Public Works employee Kevin Galloway with a Plaque of Retirement for his 30 years of service to the Town of Madison and its citizens.

**Item 4: Public Comments**

Mary Martin reminded the Board of the Rich in Grace cleaning supplies giveaway on March 25, 2023 from

10:00 am – 4:00 pm in the Roses Parking Lot and requested volunteers to help pack and load supplies.

Patricia Lowe, Lonesome Road expressed concerns with the tank fire at Sealmasters and questioned if there was an emergency plan in place, why were citizens evacuated, why was this business located in a residential district and numerous other concerns.

Bobbie Webster, Madison Merchants Guild advised that the street will be closed from near Town Hall to Bob's Restaurant on Market Street and Murphy Street from near Franklin Street to Dalton Street for the Spring into Madison Festival on April 22, 2023 and Fall for Madison Festival on October 21, 2023. Ms. Webster further advised that only the East Murphy Street parking lot will be closed for Beach 'n' BBQ on July 22, 2023 and that all street closures have been approved by DOT per Police Captain Clint Smith.

Mavis Dillon, WRCC stated that a Chamber Coffee will be held March 16, 2023 at JBE Sports on K-Fork Road beginning at 8:00 am, Clay Revolution will have a ribbon cutting on March 24, 2023 at 4:00 pm, Always and Forever will host their Spring Open House on March 19, 2023 from 1:00 – 5:00 pm and the Annual Chamber Dinner is March 30, 2023 at Southern C Farms.

#### **Item 5: Audit Presentation**

Wade Greene, W Greene PLLC stated that the Local Government Commission has accepted the Town's 2021-2022 audit and the Town is in good financial standing. Mr. Greene further stated that expenditures in the General Fund and Water/Sewer Fund were higher than revenues for the 21-22 budget year but the Town did deposit excess funds into the bank. Mr. Greene advised that the General Fund Balance is 89.24% and the Water/Sewer Fund Balance is 31.31%.

Town Manager Kevin Baughn reminded the Board that we purchased a Ladder Truck for 70K and Airpacks for 160K for the Fire Department using Fund Balance as they were not budgeted items. Mr. Baughn advised that the 201 Plan of 145K and a Water/Sewer bond of 125K will be paid off in 2025.

#### **Consent Agenda**

##### **Items: 6A: Minutes & 6B: Budget Report**

**MOTION**, by Alderman Platt, seconded by Alderman Hensley, to approve the minutes of the meeting held February 9, 2023 as presented along with the Budget Report ending February 28, 2023. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

#### **New Business:**

##### **Item 7A: Call for Public Hearing on Rezoning Request**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to call for a Public Hearing to be held April 13, 2023 at 6:00 pm on Rezoning Request for Property located at 4701 NC Hwy 704 From M-1 and General Commercial to R-8 (Med High Density Residential) Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

##### **Item 7B: Call for Public Hearing on Amendments to UDO**

**MOTION**, by Alderman Rogers, seconded by Alderman Platt, to call for a Public Hearing to be held April 13, 2023 at 6:00 pm. on Amendments to UDO Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

##### **Item 7C: Donor Agreement Termination**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to approve the Donor Agreement Termination between Madison DG and the Town of Madison. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

A copy of the Donor Agreement Termination is on file in the Town Clerk's Office

**Item 7D: Approval of New Zoning Compliance Permit & Fee**

**MOTION**, by Alderman Rogers, seconded by Alderman Platt, to approve the Zoning Compliance Permit and \$10.00 one-time fee. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

**Item 7E: NCDOT – Revised Offer to Purchase Property, Conveyance of Property and Agreement for Entry**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to approve the NCDOT – Revised Offer to Purchase Property, Conveyance of Property Temporary Easement and Agreement for Entry Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

A copy of the Revised Offer to Purchase Property, Conveyance of Property Temporary Easement and Agreement for Entry will be on file in the Town Clerk's office.

**Item 7F: Purchase of Downtown Banner**

**MOTION**, by Alderman Silvers, seconded by Alderman Platt, to approve the purchase of Downtown Banners and Brackets from Signs and Trophies. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

**Item 7G: Meeting Date for Department Head Budget Request**

The consensus of the Board was to meet on April 6, 2023 at 3:00pm for Department Head Budget Request.

**Budget Amendment**

**Item 8A: Budget Amendment No. 4**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to approve Budget Amendment No. 4 Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

To: Honorable Mayor and Board of Aldermen  
From: Tina West, Finance Director  
Date: March 9, 2023  
Subject: Budget Amendment No. 4

We respectfully request to amend the 2022-2023 Budget as follows:

Entry 1:	Increase	10-510-5800	Expense - Police Department: Contribution K9 Unit	263.07
Entry 2:	Increase	10-335-5800	Revenue - Interest, License and Miscellaneous Contribution: K9 Unit	(263.07)
			Total Fund 10	-
Entry 3:	Increase	50-690-1400	Expenses- SRO Travel and Education	1,876.70
Entry 4:	Increase	50-354-0001	Revenue- Other- County School Grant SRO	(1,876.70)
			Total Fund 50	-

We respectfully request to amend Section 2 of the CSLRF (ARPA) Grant Project Ordinance as follows:

Entry 5:	Increase	44-661-0000	Expenses - Transfer to Water & Sewer Fund	337,181.89
Entry 6:	Decrease	44-665-0029	Expenses - CSLRF Project	(337,181.89)
			Total Fund 44	-

Entry 7: Increase See Table Below:

Internal Project Code	Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLRF Fund
1	Water Line Dept services for period of July 1, 2022 through March 31, 2023	6.1	Salaries - 30-720-0200 Benefits - Group Insurance - 30-720-0600 Benefits - Pension Exp - 30-720-0700 Benefits - Pension 401K - 30-720-0701	\$39,285 \$ 5,069 \$4,436 \$1,210
2	Water Plant Dept services for period of July 1, 2022 through March 31, 2023	6.1	Salaries - 30-830-0200 Benefits - Group Insurance - 30-830-0600 Benefits - Pension Exp - 30-830-0700 Benefits - Pension 401K - 30-830-0701	\$164,145.89 \$21,310 \$19,186 \$5,040
3	Sewer Line Dept services for period of July 1, 2022 through March 31, 2023	6.1	Salaries - 30-860-0200 Benefits - Group Insurance - 30-860-0600 Benefits - Pension Exp - 30-860-0700 Benefits - Pension 401K - 30-860-0701	\$64,268 \$5,666 \$5,955 \$1,611
			Transfer from CSLRF (ARPA) Fund 44 - 30-390-0003	(\$337,181.89)
			Total	\$0

Entry 8:	Increase	30-720-1500	Expenses - M&R Lines, Water Meters	48,100.00
	Decrease	30-720-0200	Expenses - Salaries - Water Line Dept	(38,285.00)
	Decrease	30-720-0600	Expenses -Group Insurance	(5,069.00)
	Decrease	30-720-0700	Expenses - Pension Expense	(3,736.00)
	Decrease	30-720-0701	Expenses - Pension - 401K	(1,010.00)
	Increase	30-830-1500	Expenses - M&R - Buildings & Water Towers	200,981.90
	Decrease	30-830-0200	Expenses - Salaries - Water Plant Dept	(157,145.90)
	Decrease	30-830-0600	Expenses -Group Insurance	(21,110.00)
	Decrease	30-830-0700	Expenses - Pension Expense	(17,986.00)
	Decrease	30-830-0701	Expenses - Pension - 401K	(4,740.00)
	Increase	30-860-1500	Expenses - M&R - Sewer Lines	54,200.00
	Decrease	30-860-0200	Expenses - Salaries - Water Plant Dept	(43,268.00)
	Decrease	30-860-0600	Expenses -Group Insurance	(5,666.00)
	Decrease	30-860-0700	Expenses - Pension Expense	(4,155.00)
	Decrease	30-860-0701	Expenses - Pension - 401K	(1,111.00)
			Total Fund 30	\$0

The Purpose of this Amendment is to Adjust the ARP/CSLRF Grant Project Ordinance and 2022-2023 Budget by Recording:

- Entry 1 One-time contribution from the City of Eden for K9 training  
 Entries 3-4 Reimbursement from Rockingham County Schools for SRO Officer's boarding for training conference.  
 Entries 5-6 The transfer out of ARP/CSLRF funds to the W&S Fund in order to replace Local Budget for Salaries and Benefits.  
 Entry 7 The transfer of ARP/CSLRF funds to the W&S Fund for replacement of Salaries and Benefits Local Budget.  
 Entry 8 The movement of W&S Local Budget from Salaries and Benefits to operating lines in Water & Sewer Fund.

## **Board and Committee Appointments**

### **Item 9A. Planning Board**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to reappoint Gini Cardwell to the Planning Board for a two-year term, ending 03/09/25. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

### **Item 10: Manager/Mayor & Announcements:**

Town Manager Kevin Baughn highlighted the announcements and requested members advise him by end of next week if they plan to attend the WRCC Annual Chamber Dinner.

Fire Chief Jim Ritchey updated the Board on the Sealmaster tank fire from Tuesday and expressed gratitude to all departments that assisted in this situation. Mr. Ritchey stated that the fire began inside a tank that contained liquid asphalt and the department felt it necessary to evacuate the area as the burning product affected air quality and until determined otherwise, had potential to explode or leak onto nearby properties. Mr. Ritchey further stated that after hours of phone calls with the product manufacturer and firefighters monitoring the tank, it was determined that once air was shut off to the product, the fire would smother itself out and the product will harden like asphalt. Mr. Ritchey emphasized that the department's main goal was the well-being and safety of citizens.

**Closed Session**

**Item 11A: Closed Session**

**MOTION**, by Alderman Platt, seconded by Alderman Silvers, to go into Closed Session to address a Personnel Matter Pursuant to NCGS 143-318-11a (6) and Attorney Client Privilege Pursuant to NCGS 143-318-11a (3). Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

**MOTION**, by Alderman Platt, seconded by Alderman Rogers, to approve the Closed Session minutes of the February 9, 2023 meeting as presented. Ayes: Aldermen Hensley, Hoover, Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

**Item 12: Adjournment**

**MOTION**, by Alderman Silvers, seconded by Alderman Hensley, to recess the meeting until April 6, 2023 at 3:00 pm. Ayes: Aldermen Hensley, Hoover Platt, Rogers, Silvers and Mayor Phillips. Nays: None. Motion carried.

ATTEST:

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Amy Roberts, Town Clerk

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William Phillips, Mayor