

EMPLOYMENT HISTORY

Beginning with most recent.

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone -								

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	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone -								

I hereby give permission to contact the employers listed above concerning my work experience.

Signed _____

EDUCATIONAL HISTORY

School	Name and Address of School	Course of Study	Last Year Completed	Did you Graduate?	List Diploma or Degree
Elementary					
High					
College					
Other (Specify)					

PERSONAL REFERENCES

(Do not use former employers or relatives)

Name and Occupation	Address	Phone Number

Please indicate the best time and phone number to reach you for follow up on this application:

PLEASE READ AND SIGN

The facts set forth in my application are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the Town of Madison in any way if the Town of Madison decides to employ me. I understand and agree that my employment is subject to the rules and provisions of the Town of Madison's personnel ordinance. An individual appointed to a regular position shall serve a probationary period of six months, and may be dismissed by the town manager at any time it is determined the employee is not satisfactorily performing the assigned duties and performance is not likely to improve. No one other than an officer of the Town of Madison has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in a writing signed by an officer.

Signature of Applicant

FOR OFFICE USE ONLY

Interviewer	Date	Comments

Tests Administered	Date	Raw Score	Rating	Comments and Interpretation

REFERENCE CHECK of FORMER EMPLOYERS

Employer	Name and Position of Person Spoke With	Result of Reference Check